



Unama'ki Institute of Natural Resources

Employment Opportunity

Unama'ki Guardian Program Coordinator

General Accountability:

This person is responsible for the enhancement and coordination of the Unama'ki communities' Aboriginal Fisheries Strategy (AFS) Guardian Program. The coordinator will develop a professional and credible Unama'ki Guardian Program to address the communities' natural resource and environmental needs.

Key Responsibilities:

- Facilitate discussions with UINR member communities in the development of a Unama'ki Guardian Program
- Identify training and funding requirements needed to further develop and enhance the program
- Negotiate with communities and senior level government officials to secure in-kind and financial support and resources for the development and enhancement of the program
- Coordinate people, projects, training and programs as needed
- Prepare annual budget forecasts for presentation and approval to management
- Create and deliver presentations to senior managers
- Provide input to management on UINR's long-term vision and work plan, and assist in plan's implementation
- Other duties as required by management

Personal Requirements:

- Very strong communication and interpersonal skills
- Strong ability to effectively facilitate difficult negotiations
- Able to handle public speaking engagements
- Prepare reports and correspondence
- Must have professionalism and integrity
- Facilitate discussions in difficult environments with multiple partners
- Able to supervise both people and projects
- Chair meetings
- Must be highly motivated

Qualifications:

- A bachelor's degree or college diploma in related services field and/or several years related experience
- Extensive knowledge of guardian program and ASF agreements
- Knowledge of both environmental and enforcement issues
- Experience in enforcement, monitoring and/or habitat enhancement
- Experience working with Unama'ki Mi'kmaq communities and government departments
- Mi'kmaq language would be considered an asset

Salary Range: \$43,000–\$47,000 annually, depending on qualifications and experience

Deadline for application: Friday, October 14, 2011



Eskasoni • Membertou • Potlotek • Wagmatcook • Waycobah
Unama'ki Cape Breton Mi'kmaq Communities

Send resumes to:
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