



Unama'ki Institute of Natural Resources

Employment Opportunity **Engagement Coordinator**

Full time, term ending March 2026, with possibility of renewal

UINR is a non-profit natural resource management organization that works on behalf of Cape Breton's five Mi'kmaw communities toward a sustainable Unama'ki. UINR strengthens Mi'kmaw research and governance while maintaining traditional Mi'kmaw values and worldviews.

Key Responsibilities

UINR prides itself on our long standing relationship with our communities and the people who make up Unama'ki. The Engagement Coordinator will work as part of a multi-disciplinary team to develop and establish Mi'kmaw protected areas with a focus on developing and maintaining relationships with knowledge holders.

These relationships help ensure UINR's work is informed by our Mi'kmaw community members who share the knowledge and wisdom they gain through their spiritual and physical relationships with Mother Earth. This also ensures responsibility to our ancestors, the land and water, and future generations is fulfilled.

The coordinator will support discussions with crown governments and special interest groups to ensure Mi'kmaw guiding principles such as Etuaptmunk and Netukulimk are recognized and valued. In addition, they will:

- Work as part of a multi-disciplinary team to develop and establish Mi'kmaw protected areas;
- Organize engagement opportunities, planning/participating community meetings and on-the-land/water learning;
- Help in the preparation of communications materials to engage Unama'ki Mi'kmaw;
- Represent UINR, foster relationships with crown governments, non-governmental organizations, and the public;
- Maintain meeting records and event outcomes, such as note taking or coordinating video/audio recordings.;
- Propose and monitor budgets for engagement;
- Participate in field work when needed.

Qualifications: *We recognize the value of Mi'kmaw lived experiences!*

The ideal candidate will have:

- Excellent spoken and written communication skills in English and Mi'kmaq.
- Interest and experience in community engagement and project planning;
- Demonstrated experience in developing partnerships and working effectively with Indigenous and Non-Indigenous organizations;
- Strong interpersonal and relationship management skills;
- Excellent judgment, problem-solving, and collaboration skills;
- Ability to travel to attend meetings, and ability to work flexible hours when required;
- Proficiency with Microsoft Office tools, particularly Excel, Word, and PowerPoint.

Salary Range: Starting at \$48,709

Deadline for application: January 12 at 4pm AST

To apply, send cover letter and resume with two references to:

Annie Johnson, Director of Administration
Email: annie@uinr.ca

uinr.ca