



# Unama'ki Institute of Natural Resources

## **Employment Opportunity** **Marine Liaison Coordinator**

Full time, term ending March 2025

UINR is a non-profit natural resource management organization that works on behalf of Cape Breton's five Mi'kmaw communities toward a sustainable Unama'ki. UINR strengthens Mi'kmaw research and governance while maintaining traditional Mi'kmaw values and worldviews.

UINR is working with the Canadian Coast Guard to support the growth of local Mi'kmaq marine response capacity and marine safety through the Coast Guard's mandate and Oceans Protection Plan (OPP) renewal projects.

This project will support UINR's capacity and involvement within Unama'ki and help to support marine safety, response efforts and preparedness capacity to protect culturally important sites and the local marine environment from pollution.

The Marine Liaison Coordinator will support community engagement with the Canadian Coast Guard to develop and implement plans that improve local capacity to manage marine preparedness and response within communities and the identification and protection of culturally significant species and areas.

### **Key Responsibilities**

- Coordinate engagement sessions, meetings and workshops with Canadian Coast Guard and UINR in Unama'ki Communities.
- Assist in the preparation of project related communications materials to engage Unama'ki Mi'kmaw;
- Have (and have ability to establish) respectful working relationships with Mi'kmaq community partners and individuals, especially Elders, knowledge holders and youth;
- Establish strong, respectful working relationships between Canadian Coast Guard, UINR and Unama'ki communities;
- Represent UINR at key Canadian Coast Guard and Ocean Protection Plan meetings;
- Foster relationships with crown governments, non-governmental organizations, and the public;
- Maintain records on meeting and event outcomes; prepare and submit reports;
- Propose and monitor budgets for engagement; and
- Other duties pertaining to the role as required.

### **Qualifications:**

- Excellent communication skills, spoken and written;
- Interest and experience with leading community engagement;
- Experience in working effectively with Indigenous and Non-Indigenous organizations an asset;
- Strong interpersonal and relationship management skills;
- Excellent judgment, problem-solving, collaboration skills, and with the ability to take initiative;
- Ability to travel to attend meetings when required;
- Proficiency with Microsoft Office tools, particularly Excel, Word, and PowerPoint;
- Ability to work flexible hours including weekends and evenings.

**Salary Range: Starting at \$61,059**

**Deadline for application: January 26 at 4pm AST**

To apply, send cover letter and resume with two references to:

Annie Johnson, Director of Administration  
Email: [annie@uinr.ca](mailto:annie@uinr.ca)

**uinr.ca**