



# Unama'ki Institute of Natural Resources

## **Employment Opportunity Marine Liaison Coordinator**

Full time, term ending March 2025

UINR is a non-profit natural resource management organization that works on behalf of Cape Breton's five Mi'kmaw communities toward a sustainable Unama'ki. UINR strengthens Mi'kmaw research and governance while maintaining traditional Mi'kmaw values and worldviews.

UINR is working with the Canadian Coast Guard to support the growth of local Mi'kmaq marine response capacity and marine safety through the Coast Guard's mandate and Oceans Protection Plan (OPP) renewal projects. OPP aims to enhance UINR's capabilities and engagement in Unama'ki, focusing on reinforcing marine safety, response initiatives, and preparedness to safeguard culturally significant sites and the marine environment from pollution.

The Marine Liaison Coordinator will support engagement between Unama'ki Communities and the Canadian Coast Guard with the goal of developing plans to improve local capacity to manage marine preparedness and response within communities. The Coordinator will also assist in developing processes to identify and protect culturally significant species and areas.

### **Key Responsibilities**

- Coordinate Canadian Coast Guard and UINR engagement sessions, meetings and workshops in Unama'ki Communities
- Assist in preparing project related communications materials to engage Unama'ki Mi'kmaw
- Have (and have ability to establish) respectful working relationships with Mi'kmaq community partners and individuals, especially Elders, knowledge holders and youth
- Establish strong and respectful working relationships between Canadian Coast Guard, UINR and Unama'ki communities
- Represent UINR at key Canadian Coast Guard and Ocean Protection Plan meetings
- Promote positive relationships with crown governments, non-governmental organizations, and the public
- Maintain records on meeting and event outcomes; prepare and submit reports.
- Propose and monitor engagement budgets
- Other duties pertaining to the role as required

### **Qualifications:**

- Excellent communication skills, spoken and written
- Interest and experience with leading community engagement
- Experience in working effectively with Indigenous and Non-Indigenous organizations an asset
- Strong interpersonal and relationship management skills
- Excellent decision-making, problem-solving, collaboration skills, and the capacity to take initiative
- Ability to travel to attend meetings when required
- Proficiency with Microsoft Office, particularly Excel, Word, and PowerPoint
- Ability to work flexible hours including weekends and evenings
- Fluency in Mi'kmaq language a definite asset

Only potential candidates considered will be contacted for interviews. Personal suitability will also be considered during the hiring process. UINR hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission

**Salary Range: Starting at \$61,059**

**Deadline for application: May 28 at 4pm AST**

To apply, send cover letter and resume with two references to:  
Annie Johnson, Director of Administration  
Email: [annie@uinr.ca](mailto:annie@uinr.ca)

**uinr.ca**